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| **MINUTES OF THE SPECIAL MEETING OF MEMBERS**  **OF**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, LLC**  **A \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LIMITED LIABILITY COMPANY** |

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| The Special Members Meeting of the Limited Liability Company was held at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, at \_\_\_\_\_\_\_\_\_\_\_ AM/PM. |

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| The following Members of the Limited Liability Company were present, representing a quorum: |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_was appointed temporary Chairman and temporary Secretary of the meeting. |

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| The Secretary then presented and read to the meeting a Waiver of Notice of the Meeting, subscribed by all the Members of the Limited Liability Company, and it was ordered that it be appended to the minutes of the meeting. |

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| The Managing Member then rendered a general report of the business of the Limited Liability Company, also presented a report of the finances of the Limited Liability Company. |

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| The Chairman then called for any new business. |

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| DISCUSSED and RESOLVED:   1. Amended operating agreement/bylaws to incorporate reporting and filing requirements of the Corporate Transparency Act effective January 1, 2024. 2. The following language will be incorporated by reference into the operating agreement as it applies to all Members and Managers:   **“Reporting Requirement Compliance**  Every Manager and Member covenants and agrees to provide the Company with such information, including all personal identifying information and an “acceptable document” required by the Company to comply with the Corporate Transparency Act. Each Manager consents to disclosure of information regarding the Company, the Manager and its direct or indirect owners and/or persons who have substantial control of such Manager, to the extent required (determined in the good faith judgment of the Company or upon the advice of counsel) under the Corporate Transparency Act or any other law, regulation or other legal requirement or reporting requirements of any lender or proposed lender to the Company.” |

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| There being no further business before the meeting, on motion duly made, seconded and carried, the meeting adjourned. |

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| DATED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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The following have been appended to these minutes:

Waiver of Notice of the Special Members Meeting

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| **WAIVER OF NOTICE**  **OF THE SPECIAL MEETING OF MEMBERS**  **OF**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, LLC**  **A** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **LIMITED LIABILITY COMPANY** |

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| I, the undersigned, being all or a majority of the Members of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, LLC, hereby agree and consent that the Special Meeting of the Members of the Limited Liability Company be held on the date, at the location and the time stated below, for the purpose of transacting any and all business. I hereby waive all notice of the meeting and of any adjournment thereof. |

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| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| DATED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_